

Community Information Integration (CII)

How to Send Consults to Alberta Netcare Healthquest EMR

November 2021

Four simple steps to participate in CII:

1. Learn about [CII and readiness requirements](#)
2. Learn how CII works with your EMR (this document):
 - How to send consults
 - Learn about the Community Encounter Digest (optional)
3. Submit CII [Confirmation of Participation form](#)
4. CII on-boarding and go-live with AH eHealth Support Services
(eHealth Support Services will be in touch with you after you submit CII COP form)

**Total time to go live on CII: three weeks to three months*

Our team is here to help you!

Email us to ask how: cii-specialty@albertadoctors.org



ACTT
Accelerating Change
Transformation Team

Alberta
Netcare
ELECTRONIC HEALTH RECORD



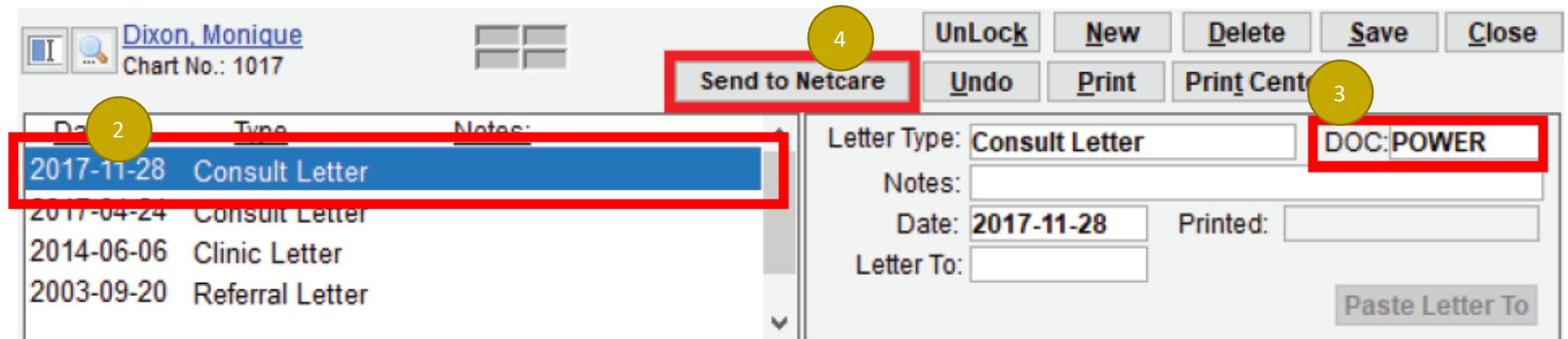
Information in this slide document

- How to send consults to Alberta Netcare
- How to keep consults confidential (not send to Alberta Netcare)
- Encounter data and the Community Encounter Digest (CED) - optional feature

Sending Consult Reports to Alberta Netcare

Once configuration steps have been completed and the clinic is enabled:

1. Create a letter in the patient's chart as normal.
2. Open the Client Letters window and select the letter.
3. In the 'DOC:' field, select a physician who is signed up for CII.
4. Click the 'Send to Netcare' button. The letter is sent to Alberta Netcare as a PDF consult report.

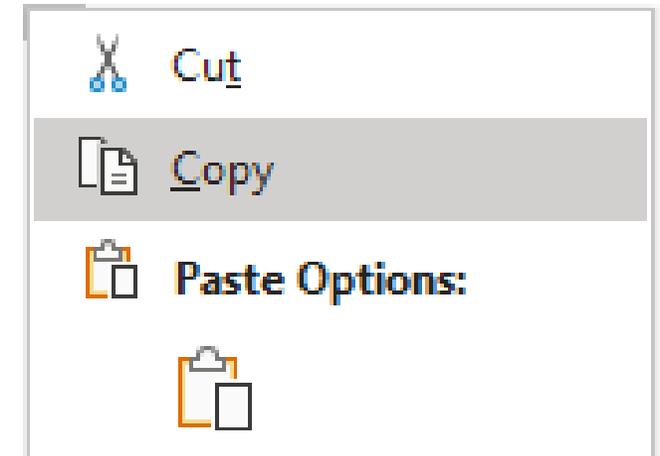


• Letters transcribed outside of EMR as a Word document: create a letter in the patient's chart, import the Word document (confirm letter is formatted correctly), save. Consult flows as above to Netcare.

• Letters transcribed outside of EMR as a PDF document: Copy the text and then paste it into another program such as the letter module in Healthquest (confirm letter is formatted correctly), save. Consult flows as above to Netcare.

Attaching Results to Consult Reports

- Healthquest does not have the ability to add an attachment to the consult report letter.
- Content from other areas of the chart can be added to the consult report using **copy and paste**.

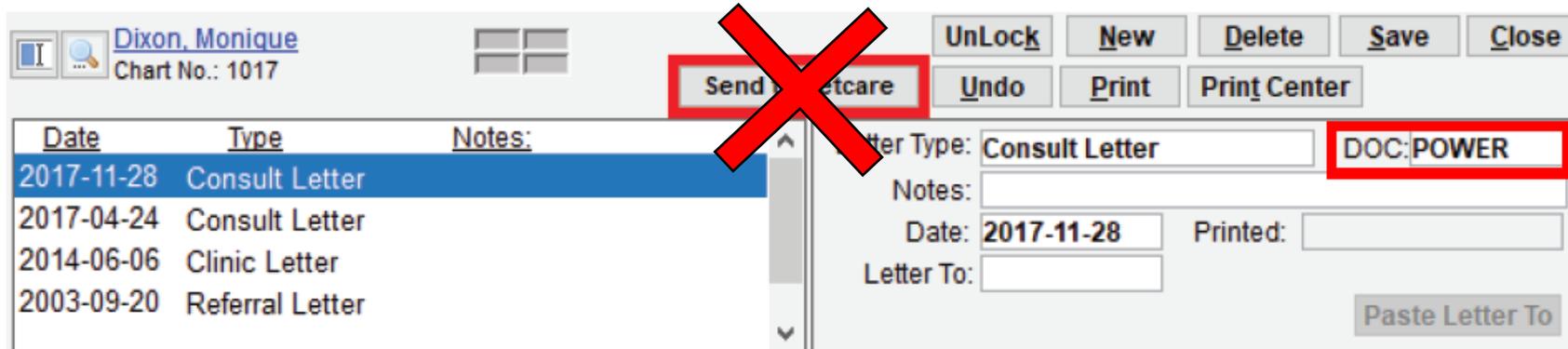


Redacting Consult Reports from Alberta Netcare

1. In the Client Letters window, select the report you want to stop from sending to or remove from Alberta Netcare.
2. Click the  button.
3. The report is either not sent to Alberta Netcare or redacted from Alberta Netcare in the next automatic extract.

Keeping Consult Reports Confidential – Recommended Method

To keep a consult report confidential, simply **do not click the ‘Send to Netcare’ button.**



The screenshot shows a software window for a patient named Dixon, Monique (Chart No.: 1017). The window contains a table of consult letters and a form for editing a selected letter. A large red 'X' is overlaid on the 'Send to Netcare' button, which is highlighted with a red box. The 'DOC:POWER' field in the form is also highlighted with a red box.

Date	Type	Notes:
2017-11-28	Consult Letter	
2017-04-24	Consult Letter	
2014-06-06	Clinic Letter	
2003-09-20	Referral Letter	

Letter Type: Consult Letter DOC:POWER

Notes:

Date: 2017-11-28 Printed:

Letter To:

Paste Letter To

For more information:

- For detailed EMR information, see the [Healthquest EMR CII/CPAR Guide](#)
- For information on sending encounters to Netcare: [How to Send Encounters in Healthquest](#)
- To learn how to get started with CII: [Get Started Today](#)
- For more information or support contact the team at: cii-specialty@albertadoctors.org