

Panels in CPAR

PS Suite

A patient panel is a set of patients that have established relationships with a primary provider. There is an implicit agreement that the identified physician or nurse practitioner and team will provide comprehensive, longitudinal primary care.

With that in mind, a Central Patient Attachment Registry (CPAR) panel of patients can be thought of as:

- that group of patients for whom you:
 - provide comprehensive longitudinal care and consider that you “quarterback” their care, and:
 - wish to:
 - declare yourself to the rest of the health care system as their primary provider, or as a partner in their primary care team in Alberta Netcare (beginning in June 2021 a patient’s CPAR attachments will display in their Netcare record)
 - receive [eNotifications](#) of events at AHS facilities such as ER discharges, inpatient admissions and discharges, and day surgery discharges

Some useful resources for additional information on panels:

[Guide to Panel Identification](#)

and

[ACTT Panel and Continuity Resources](#)

How to panel for CPAR in PS Suite

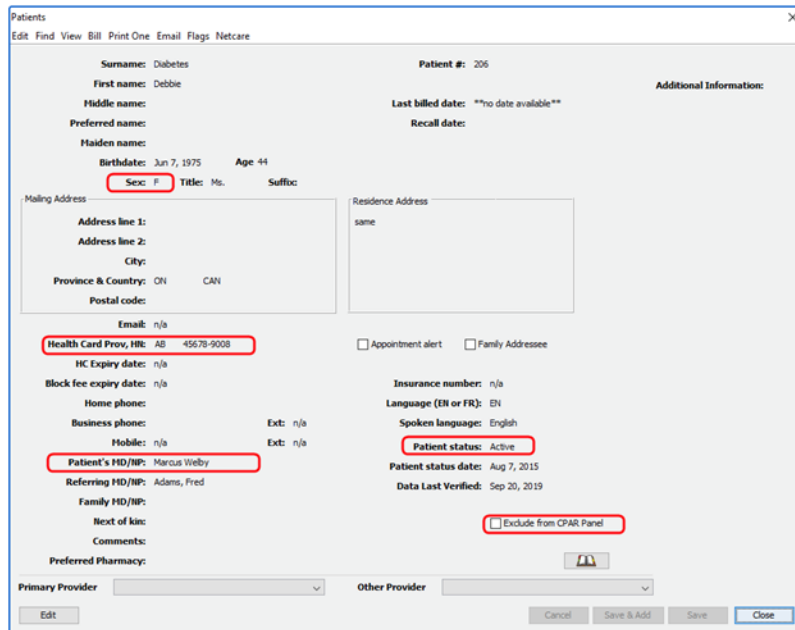
In the demographic area of the patient chart the basic information that is needed for patient panel identification for CPAR is:

Full Name
Date of Birth
(Birthdate)
Gender

Patient’s MD/NP
Patient Status (must be
Active)

Health Card Prov HN (PHN#)
Confirmation Date (“Data Last
Verified”)





Patients

Edit Find View Bill Print One Email Flags Netcare

Surname: Diabetes Patient #: 206

First name: Debbie

Middle name:

Preferred name:

Maiden name:

Birthdate: Jun 7, 1975 Age: 44

Sex: F Title: Ms. Suffix:

Mailing Address:

Address line 1:

Address line 2:

City:

Province & Country: ON CAN

Postal code:

Residence Address: same

Email: n/a

Health Card Prov, HIB: AB 45678-9008

HC Expiry date: n/a

Block fee expiry date: n/a

Home phone:

Business phone: Ext: n/a

Mobile: n/a Ext: n/a

Patient's MD/NP: Marcus Webby

Referring MD/NP: Adams, Fred

Family MD/NP:

Next of kin:

Comments:

Preferred Pharmacy:

Additional Information:

Last billed date: **no date available**

Recall date:

Insurance number: n/a

Language (EN or FR): EN

Spoken language: English

Patient status: Active

Patient status date: Aug 7, 2015

Data Last Verified: Sep 20, 2019

Exclude from CPAR Panel

Primary Provider: Other Provider:

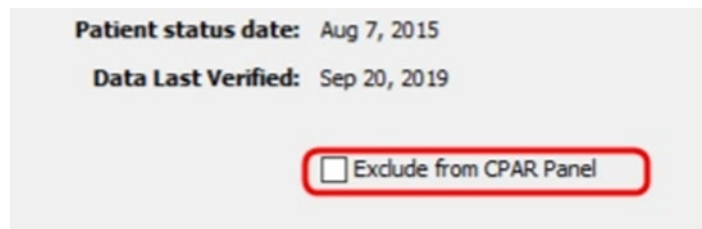
Edit Cancel Save & Add Save Close

Note: key items to consider are:

- there are 3 fields in the patient's demographics that appear logical for indicating the primary provider:
 - Patient's MD/NP
 - Family MD/NP (do not use for panel)
 - Primary Provider (do not use for panel)

It is intended by PS Suite that pediatrician practices use the first option of **Patient's MD/NP** to indicate the most responsible provider.

- the "Data Last Verified" field must have a date
- to exclude a patient from your panel, make sure the "Exclude from CPAR Panel" checkbox has been checked, otherwise, leave it un-checked



Patient status date: Aug 7, 2015

Data Last Verified: Sep 20, 2019

Exclude from CPAR Panel

Some useful resources on setting demographic information in your EMR:

[The PS Suite EMR CII and CPAR Online Guide](#)

and

[Using Practice Solutions Suite to Support Patient's Medical Home](#)



Five Key Changes in Behaviors at the Practice

1. Regularly confirm that both you and the patient consider that you are “quarterbacking” their care
2. Record the confirmation in the EMR in the “Patient Data Verified” field with a date
3. Maintain & review the panel list at regular intervals
4. Utilize the panel list to plan care delivery
5. Submit the panel list to CPAR (once registered, TELUS uploads automatically on the 10th of the month)

Viewing a List of Patients in a Provider’s Panel

TELUS Health can provide a **custom query** that will generate a report of all patients in each provider’s panel, which **allows you to review your panel and ensure it is accurate.**

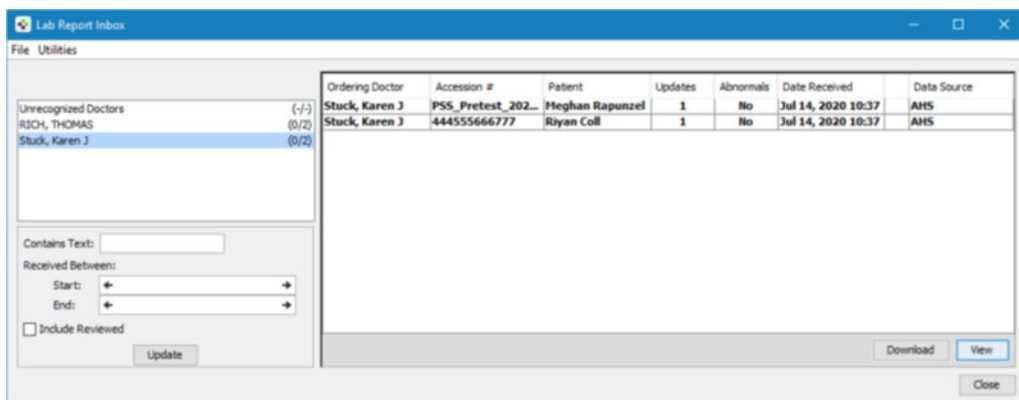
Contact the Support team (1-844-367-4968 or PSSuiteEMER.support@telus.com) to have the query installed in your system.

eNotifications in your PS Suite EMR

Uploading your paneled patients to CPAR enables routing of eNotification alerts to your EMR inbox when one of your paneled patients has an event at an AHS facility. eNotifications are sent for:

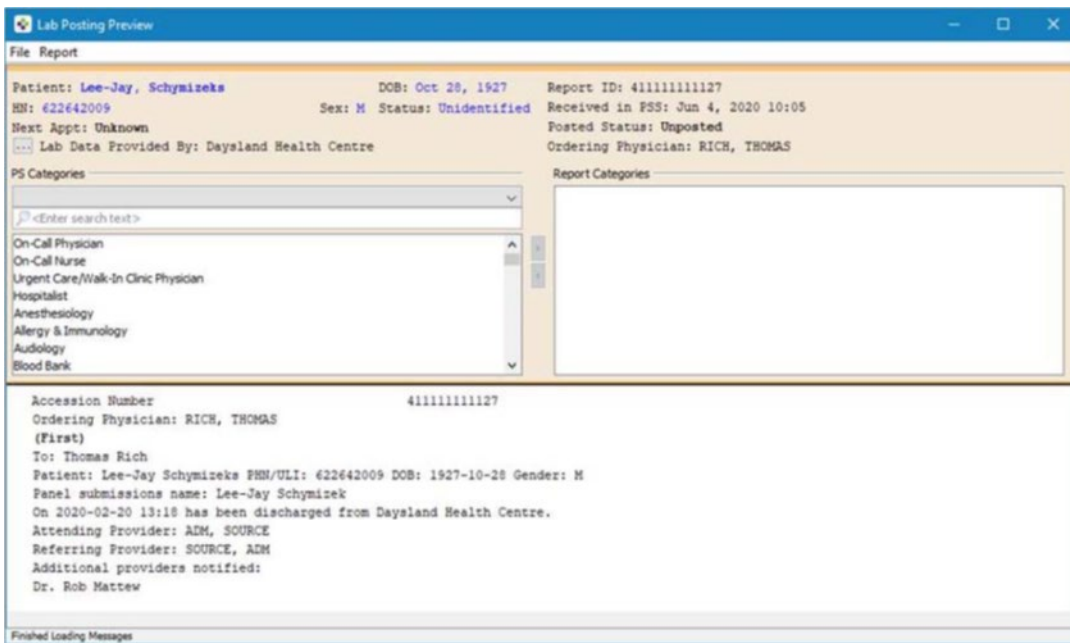
- Emergency room discharges or left without being seen
- Inpatient admissions and discharges
- Day surgery discharges

eNotifications are received by the clinic twice daily and appear in the Lab Report Inbox:



Team members with access to the inbox can see the eNotifications and responding can be teamwork. The eNotification includes basic information:

- Pt demographics
- Facility location
- Date/time
- Type of event
- Attending provider
- Admission reason (if available)
- Additional providers notified (if multiple providers have identified the patient on their CPAR panel).



Lab Posting Preview

File Report

Patient: Lee-Jay, Schymizeks DOB: Oct 28, 1927 Report ID: 41111111127
RN: 422642009 Sex: M Status: Unidentified Received in PSS: Jun 4, 2020 10:05
Next Appt: Unknown Posted Status: Unposted
Lab Data Provided By: Daysland Health Centre Ordering Physician: RICH, THOMAS

PS Categories

<Enter search text>

On-Call Physician
On-Call Nurse
Urgent Care/Walk-In Clinic Physician
Hospitalist
Anesthesiology
Allergy & Immunology
Audiology
Blood Bank

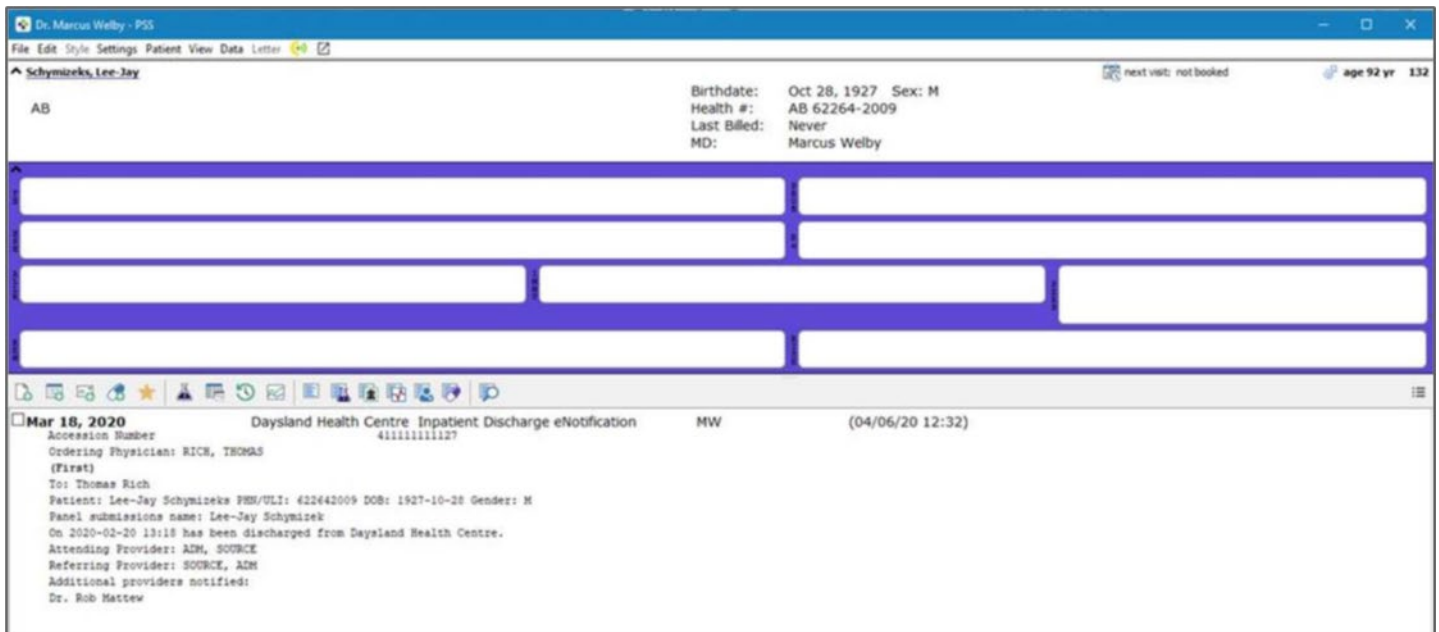
Report Categories

Accession Number 41111111127
Ordering Physician: RICH, THOMAS
(First)
To: Thomas Rich
Patient: Lee-Jay Schymizeks RN/ULI: 422642009 DOB: 1927-10-28 Gender: M
Panel submissions name: Lee-Jay Schymizek
On 2020-02-20 13:18 has been discharged from Daysland Health Centre.
Attending Provider: ADM, SOURCE
Referring Provider: SOURCE, ADM
Additional providers notified:
Dr. Rob Matthew

Finished Loading Messages

It is important to check Alberta Netcare for additional information about the encounter before following up with the patient.





Dr. Marcus Welby - PSS

File Edit Style Settings Patient View Data Letter

^ Schymizek, Lee-Jay Birthdate: Oct 28, 1927 Sex: M next visit: not booked age 92 yr 132

AB Health #: AB 62264-2009 Last Billed: Never MD: Marcus Welby

Mar 18, 2020 Daysland Health Centre Inpatient Discharge eNotification MW (04/06/20 12:32)

Accession Number 4111111127
Ordering Physician: RICH, THOMAS (First)
To: Thomas Rich
Patient: Lee-Jay Schymizek FHM/ULI: 422642009 DOB: 1927-10-28 Gender: M
Panel submissions name: Lee-Jay Schymizek
On 2020-02-20 13:18 has been discharged from Daysland Health Centre.
Attending Provider: ADM, SOURCE
Referring Provider: SOURCE, ADM
Additional providers notified:
Dr. Rob Mattev

About Deceased Patients

The notice will include a deceased notification next to the patient's name if the information is available in the data feed from the AHS facility's Admission, Discharge Transfer (ADT) system. If the data includes both the patient name and the date of death, both will be displayed: Patient Name (Deceased: YYYY-MM-DD). If the ADT data does not include a date of death, then only the deceased notification will be shown: Patient Name (Deceased). ANP can be checked in the meantime to see if a death has been recorded by the AHS facility. Once the death has been registered with Vital Statistics, the date of death will be shown on the CPAR demographic mismatch report after the next panel submission.

At the clinic mark the patient as deceased by changing the Patient Status to Deceased so the patient will not load to CPAR in the next monthly upload.

More Panel Resources:

Additional resources are available for clinic team members maintaining the panel on the [Panel Resources](#) page.

The [Panel Readiness Checklist](#) is a valuable tool to determine if your clinic is panel ready before participating.

